



PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name



Supplier : **VENCIO'S GARDEN HOTEL & RESTAURANT**
Address : Nautical Highway Tawiran Calapan City, Oriental Mindoro
TIN : 940-482-488-000

P.O. No. : 2022-06-0064
Date : 6/20/2022
Mode of Procurement : NP-LOV

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **Nautical Highway Tawiran Calapan City, Oriental Mindoro**

Delivery Term : FOB Destination
Payment Term : Government Procedure

Date of Delivery : **July 11-14, 2022**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<p>Board and Lodging for 3 days Meals : AM Snack, Lunch, PM Snack and Dinner Plated : AM and PM Snacks (with cold beverage) Buffet : Lunch (Minimum of 2 viands with soup, dessert/fruits and cold drinks, no repetition of Title of the Activity: Technical Working Group Session and Checkpoints Preferred Venue: Hotels within the vicinity or near the venue of the activity Date of Activity: July 11 to 14, 2022. Guaranteed Pax: 33 pax Check In Date and Time: July 11, 2022 ; 1:00 PM Check Out Date and Time: July 14, 2022: 12:00 NN Room Sharing: Airconditioned Room Triple Sharing with individual bed per pax and free toiletries Meal Schedule: July 11, 2022 : PM Snacks and Dinner July 12, 2022 : Breakfast, AM Snacks, Lunch , PM Snacks and Dinner July 13, 2022 : Breakfast, AM Snacks, Lunch , PM Snacks and Dinner July 14, 2022 : Breakfast, AM Snacks and Lunch Type of Food Serving: Managed Buffet Breakfast, Lunch and Dinner, Plated Snacks Menu Selection: Hotel to submit menu (minimum of at least 2 viands, soup and dessert) No repeating meal per menu Inclusion: 1. Free use of Airconditioned Conference Room (can accommodate more than 20 pax and free from noise which is detrimental to the event 2. No obstructing pillars in the conference room 3. Availability of electric outlets and free use of extension cords 4. With audio system and at least 2 microphones 5. Free use of projector and whiteboards 6. Free use of reliable and uninterrupted wifiFree use of parking space 7. Free flowing coffee and drinking water 8. Food to be served should have vegetables and fruits and can adjust for Muslim and non pork eaters 9. Free use of parking space 10. Facilities must be PWD and Senior Citizen Friendly 11. Must be structurally sound, have fire escapes and firefighting equipments and CCTV 12. Free Tarpaulin/Backdrop 13. Free use of facilities and amenities (if applicable) NOTE: Hotel/Restaurants/Resorts should not be offering short term lodging associated with motel and should not be situated beside or across gambling establishment shops, night clubs, funeral parlors, mortuaries and other similar like Rating Factors: I. Availability - 5% II. Location and Site Condition- a. Accessibility - 5% b. Parking Space -5% c. Security -5% III. Neighborhood Data a. Sanitation and Health Condition - 10% b. Near Hospital, Police and Fire Station/Establishments -5% IV. Functionality and Venue a. Structural Condition - 10% b. Spacious and Airconditioned Function Room and Bedrooms - 10% c. Lighting and Ventilation - 5% d. Catering Services (with Halal Menu) - 10% e. Clear Sound System- 5% f. Adequate and safe facilities such elevator, fire exits, escapes and equipments-10% g. Maintenance and Attractiveness-10% h. Amenities and Facilities- 5% Passing Rate = 85%</p> <p style="text-align: center;">***Nothing Follows***</p> <p>PR NO: 2022-05-0114 Approved Budget for the Contract: Php 252,000.00 Board and Lodging with meals for the Technical Working Group Session and Checkpoints for Mindoro Group 1 and 2 Municipalities Prepared by: Jose Rogelio C. Muyana</p>	42	1,950.00 x3 Days	245,700.00
(Total Amount in Words) Two Hundred Forty Five Thousand Seven Hundred Pesos Only					245,700.00

COMMISSION ON AUDIT
RECEIVED BY: *[Signature]*
DATE: 08 JUL 2022

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Signature over Printed Name of Supplier

Date

Very truly yours,

[Signature]
LEONARDO C. REYNOSO, CESO III
Regional Director

Signature over Printed Name of Authorized Official

Regional Director

Fund Cluster : 102
Funds Available : ₱ 245,700.00

[Signature]
DANILYN T. GALAN
Signature over Printed Name of OIC - Head of Accounting Division/Unit

ORS/BURS No. : 02-101151-2022-06-0328
Date of the ORS/BURS: 21 June 2022
Amount : ₱ 245,700.00

NOTICE OF AWARD

June 20, 2022

VENCIO M. ORTEGA
Proprietor
Vencio's Garden Hotel & Restaurant
Nautical Highway Tawiran,
Calapan City, Oriental Mindoro

Dear **Mr. Ortega**:

We are pleased to inform you that the RFQ No. 2022-05-0114 for "**Board and Lodging with meals for the Technical Working Group Session and Checkpoints for Mindoro Group 1 and 2 Municipalities**" is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to **Two Hundred Forty Five Thousand Seven Hundred Pesos Only (Php 245,700.00)**.

You are therefore required to comply with the Terms and Conditions stated in the PO No. 2022-06-0064 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,


Regional Director

Head of the Procuring Entity 

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

VENCIO'S GARDEN HOTEL & RESTAURANT

Date: _____